

**SOUTH CAMBRIDGESHIRE DISTRICT COUNCIL  
RECORD OF EXECUTIVE / CHIEF OFFICER DECISION**

This form should be used to record key and other decisions made by individual Portfolio Holders and key decisions made by Chief Officers. The contact officer will ensure that the signed and completed form is given to Democratic Services as soon as reasonably practicable after the decision has been taken.

Unless permission has been obtained from the Chairman of Council and the Chairman of the Scrutiny and Overview Committee that this decision be treated as a matter of urgency under Rule 12.19 of the Scrutiny and Overview Committee Procedure Rules, this decision will come into force, and may then be implemented, on the expiry of five working days after the publication of the decision, unless called in under Rule 7 of the Budget and Policy Framework Procedure Rules or Rule 12 of the Scrutiny and Overview Committee Procedure Rules.

<b>Portfolio</b>	Finance and Staffing Portfolio Holder
<b>Subject Matter</b>	Community Chest: Funding Applications
<b>Ward(s) Affected</b>	Gamlingay; Harston & Hauxton; The Shelfords & Stapleford; Willingham & Over
<b>Date Taken</b>	Friday, 29 September 2017
<b>Contact Officer</b>	Elizabeth Davy, Project Officer 01954 713111 (elizabeth.davy@scams.gov.uk)
<b>Date Published</b>	Friday, 29 September 2017
<b>Call-In Expiry</b>	Friday, 6 October 2017
<b>Key Decision?</b>	No
<b>In Forward Plan?</b>	No
<b>Urgent?</b>	No

<p><b>Purpose / Background</b></p> <p>To consider applications received for Community Chest funding. These applications were due to be considered at the Finance and Staffing Portfolio holder meeting on the 19 September. The meeting was cancelled and therefore the applications were considered outside of the meeting by the Finance &amp; Staffing Portfolio Holder.</p> <p>The Community Chest is grant funding available to voluntary and community sector groups, charities, parish councils and public sector bodies wishing to further improve quality of life in South Cambridgeshire. Applicants may apply for up to £1,000 for:</p> <ul style="list-style-type: none"> <li>• Improvements to community facilities (i.e. village halls / pavilions / play areas)</li> <li>• Repairs to historic buildings / monuments / memorials</li> <li>• Tree and hedge planting</li> <li>• Equipment / capital purchase</li> <li>• Materials</li> <li>• Start-up costs (may include training of staff / volunteers, hall hire and other revenue costs).</li> </ul> <p>The guidance notes and eligibility criteria for 2017/18 can be found at <a href="https://www.scams.gov.uk/communitychest">https://www.scams.gov.uk/communitychest</a></p> <p>The amount of funding made available in the Community Chest in 2017/18 was £55,000. At the Finance &amp; Staffing Portfolio Holder meeting on the 22 August and additional £30,000 was allocated to the fund, following the withdrawal of funding from an expired capital grant, bringing the total for 2017/18 to £85,000. The funding is allocated on a first-come first-served basis.</p> <p>There are five applications for funding to be considered. The new applications were received</p>
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between 1 August 2017 and 31 August 2017.

In addition there was one application received from overseas and two applications that were withdrawn. These have not been included for consideration.

The total funding requested equals £4,500. The amount of funding remaining for allocation is £28,938.62.

The Portfolio Holder makes all decisions regarding grant funding unless there is a conflict of interest. On 17 July 2014 the Leader agreed to make decisions on future Community Chest applications at Portfolio Holder meetings. The responsibility for grants was transferred to the Finance and Staffing Portfolio Holder in May 2016.

#### **Declaration(s) of Interest**

**Record below any relevant interest declared by any executive Member consulted or by an officer present in relation to the decision.**

None.

#### **Dispensation(s)**

**In respect of any conflict(s) of interest declared above, record below any dispensation(s) granted by the Council's Standards Committee.**

None.

#### **Consultation**

**Record below all parties consulted in relation to the decision.**

Ward Councillors are consulted on all Community Chest applications. The Scrutiny and Overview Committee Monitor and Opposition Spokesmen were consulted.

#### **Other Options Considered and Reasons for Rejection**

The Portfolio Holder may consider all applications for funding and

- (a) award the amount of funding requested
- (b) award an alternative amount of funding, including zero funding, or
- (c) defer a decision if further information is required from grant applicants

#### **Final decision**

#### **Reason(s)**

The Finance & Staffing Portfolio Holder **agreed** the following Community Chest funding:

Name of applicant	Project description	Total cost of project (£)	Total awarded (£)
Willingham Bowls Club	Improvement of club facilities & Sports Curriculum for 11 year olds	£1,300	£648
Great Shelford Football Club	Playing area security & seating	£500	£500
Hatley Parish Council	Playground equipment	£1,791.61	£1,000

The Finance & Staffing Portfolio Holder **refused** the following applications:

Name of applicant	Project description	Total cost of project (£)	Total applied for (£)	Reason for refusal
Harston & Newton	Development of an	£5,334	£1,000	Does not comply with

County Primary School	environmental area			the Community Chest criteria	
S J Judo Club	Purchase of judo & crash mats	£5,433.60	£1,000	Does not comply with the Community Chest criteria	

Signed	Name (CAPITALS)	Signature	Date
Portfolio Holder	Signed copy available upon request from Democratic Services (democratic.services@scambs.gov.uk)		
Chief Officer			

Further Information